



Town of Plymouth  
**Fire Department**  
**Fire Prevention & Code Compliance Division**  
114 Sandwich Street  
Plymouth, Massachusetts 02360  
508-830-4213 x2  
Fax 508-830-4174

**Fire Watch Request**  
**(24 Hour Notice Required for Non-Emergent Activities)**

I, \_\_\_\_\_, request the Plymouth Fire Department to provide firefighter(s) for a fire watch detail at \_\_\_\_\_  
Event address  
in the Town of Plymouth, by \_\_\_\_\_  
Company Name  
whose address, town, state and phone number is

Address	Town	State	Zip
Phone (work)	Phone (cell)		
Date(s) of Performance	# of shows		
Start Time	Estimated Finish Time		
Number of Hours	Number of Days		

**Description of Event:**

type of display or event \_\_\_\_\_ anticipated audience size \_\_\_\_\_

**NOTE:** the use of any Pyrotechnics, theatrical smoke, open flame or spark producing device is subject to approval by the Marshal and requires a permit issued by the Fire Department, as well as additional fire personnel)

I/we \_\_\_\_\_ (company name or contractor) assume the financial obligation to the Town of Plymouth and the Plymouth Fire Department for the personnel costs associated with providing this fire-watch detail.

**The number of fire watch personnel required will be guided by the type of event and crowd size. A capacity crowd at Memorial Hall, 1500 people, typically requires at least 3 firefighters and 1 officer. (NFPA 101 Life Safety Code standard for Crowd Managers suggests a ratio of 1:300)**

Fee Schedule for Fire Watch Detail (minimum 3 hours)

Estimated overtime rate per hour depending on rank \$40.00 to \$70.00  
Administrative fee of 10% will be added

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_